

Water and Sewerage Fee Reductions for Tax-Exempt Households

○ Households eligible for reductions

Households must reside **in Sendai City**, and all members **must be exempt from city taxes**. Additionally, the household must **have a small income** and be recognized as being in extreme financial difficulty. However, households that are financially supported by other households, have their water fees paid by somebody else, or are receiving financial assistance (such as money sent from parents), are not eligible for reductions and exemptions.

Please note that households which fall under the following circumstances, may not be eligible for reductions. Please consult with Sendai City Waterworks Bureau.

- Any household members of a household applying for reductions (hereinafter called “applying households”), who are dependents of another household.
- Applying households that have their water fees paid by another household.
- Any members of an applying household who are not able to get a “Certificate of Tax Exemption” for the fiscal year in which the application was made.
- Households that are not charged for water and sewerage fee by Sendai City Waterworks Bureau and who live in housing complexes like apartments or mansions and share bathrooms, shower rooms, and kitchen with other residents.

○ What you need to apply

- “Certificate of Prefecture/City Tax Exemption” for all household members. However, this is not necessary for any household members who are 18 or younger at the time of application and are eligible for dependency exemption of a family member of the same household.
- Please bring any documents such as “Payment Slips” or “Water Usage Notices” on which your water number is written if you receive bills from Sendai City’s Water Bureau directly.
- Applicants should be members of the applying household, but if none of the family members of the household are able to come to the designated offices to apply for water and sewerage fee reductions due to unavoidable reasons, a third party will be able to apply on behalf of the household.
- A “Letter of Proxy” is required when a third party comes to apply for the reduction.

○ Period of reduction and applications

- We accept applications starting from June every year
- The maximum reduction period granted for an application is a year, beginning in July and ending in June of the following year.
- We accept applications throughout the year. Reductions will begin from the month after the application is received and will end in June of the following year.
- **Please note that it is impossible to apply for previous payments.**
- **You must apply for the reduction every year.**

(We will inform you about the reduction in the June issue of the Sendai City News Letter.)

○ Reduction confirmation notices

The Waterworks Bureau Service Administration Section will mail you a reduction notice after you apply.

○ Amount of reduction

(You will be exempt from the basic fees for water and sewerage)

Water Fees	Basic Fees, based upon water meter pipe diameter				
	<input type="checkbox"/> Diameter 13mm	One month	609 yen	Two months	1,218 yen
<input type="checkbox"/> Diameter 20mm	One month	1,312 yen	Two months	2,625 yen	
Sewerage fees		One month	738 yen	Two months	1,476 yen

(Includes consumption tax)

- •Households that directly receive bills from the Waterworks Bureau will receive reductions when they are billed.
 - •Households that reside in mansions and apartments that do not receive bills from the Waterworks Bureau directly (households that pay fees to their landlord, manager, or to the Municipal/Prefectural Housing Corporation) will receive their reductions after the reduction period ends. Receipts for water and sewerage fees are necessary to confirm you have paid your fees. Please be careful to keep all your receipts. In this case, your basic fees will be calculated assuming the diameter of your water meter pipe is 13 mm. Details will be included in a refund notice we send you in August, after the reduction period ends.
 - **What happens when you become ineligible for reductions?**
When reductions end for reasons such as moving out of Sendai City or no longer being a tax-exempt household, please contact Sendai City Waterworks Bureau immediately. If your notification is late, we may charge you for previous fees.
 - **If you move during the reduction period**
If you move out of Sendai City, the reductions will end. If you move to a new residence **within the city** and continue to be eligible for reductions and wish to receive them, you will have to reapply for reductions at your new address, in addition to normal moving procedures (notification of water usage termination and commencement).
 - **What you need for application renewals**
 - If there is no change in household members, you only need to submit an application form.
 - If household members have increased, a “Certificate of Prefecture/City Tax Exemption” will be necessary for the new members (not necessary for household members who are 18 or younger and are eligible for dependency exemption of a family member of the same household.)
 - A “Letter of Proxy” is required when a third party comes to apply for the reduction.
If you do not apply, you will not receive reductions at your new address.
 - **What happens when you want to change any information on the application submitted to the office.**
If household members have decreased, or if there is any information that needs to be changed on the application submitted to Sendai City Waterworks Bureau, please contact them immediately.
 - **Where to apply**
You can apply at the following places.
 - City Hall Waterworks Service Center (1st floor of Sendai City Hall)
Address: 3-7-1 Kokubuncho, Aoba-ku, Sendai City
 - Northern Waterworks Service Center (3rd floor of east building of Izumi Ward Office)
Address: 2-1-1 Izumi-chuo, Izumi-ku, Sendai City
 - Southern Waterworks Service Center (1st floor of Waterworks Bureau Building)
Address: 29-1 Minami-onoda, Taihaku-ku, Sendai City
 - ★You can apply at the following place during the assigned time period in June.
 - Miyagi General Branch
Address: 5 Kannondo-aza, Shimoayashi, Aoba-ku, Sendai City
- * Please see the June issue of the Sendai City News Letter “SHISEIDAYORI” for further details.

For further details
Sendai City Waterworks Bureau Southern Waterworks Service Center
Tel: 304-0020
Hours: 8:30 a.m. ~ 5:00p.m. on weekdays
(excluding national holidays and December 29th ~ January 3)