

Child Allowance is a subsidy that is provided for the purpose of ensuring the stability of family life and healthy growth of children.

Please submit the application for Child Allowance within 15 days starting from the day following the date of birth of your child or the date when you moved into Sendai City

Application procedure

Please submit a Child Allowance Authorization Application Form to the service counter in charge at each Ward Office or General Branch, when your child is born, or if you are an eligible applicant for receiving the Child Allowance who had moved into Sendai City from another municipality.

- ◆ The pay out of the Child Allowance generally begins from the month following the month in which you submitted your application.
- ◆ If your child's date of birth or the day on which you are planning to move out of your former residence is close to the end of the month, you can begin to receive the Child Allowance, etc. starting from the following month, as long as you submit your application **within 15 days starting from the day following the date on which the event occurred.**
- ◆ **If you send in your application by post, the date of submission is the day when the application was received.**
- ◆ **If you are a public servant, please submit the application to your place of employment. You might need to submit the application to the City of Sendai depending on your type of employment. Please be sure to confirm with your place of employment.**
- ◆ **If your work place is an Incorporated Administrative Agency, please submit your application to the City of Sendai.**

【Note】

- In the event that the 15th day is a day on which government offices are closed (weekends, national holidays, etc.), the following day, when the offices are open, is the deadline of application.
- Due to changes in the post office handling procedure, regular mail might take longer to be delivered in comparison to before.
- During long holiday season, year-end and New Year's holidays, the period during which applications can be processed at the service counter will be shorter than usual.
- **If you failed to submit your application by the deadline, you will not be able to receive the allowance for the months that you were late in submitting your application.**

Documents required for the procedure

Please submit following documents when applying. You may submit documents ② to ⑤ on a later date.

【Documents required for all applicants】

① Child Allowance Authorization Application Form※¹

The application form is available at each service counter, and can also be downloaded from the official website of the City of Sendai.

※¹ The Individual Numbers of the applicant and their spouse must be filled in on the form. Please bring your My Number Card, or Notification Card※² and a photo ID, such as your driver's license. If you do not have any of these documents, please direct your inquiries to the counter in charge.

※² Notification Card is NOT same as the Notification of Individual Number. Notification Card can only be used if the name and address on the card match your current resident record.

② Documents which can verify a bank account under the name of the applicant

Please submit a copy of your bankbook or cash card. As a general rule, the allowance cannot be transferred to bank account under the name of one's spouse or child.

【Documents required only for applicable applicants】

③ Copy of health insurance card of the applicant

A copy of health insurance card must be submit, if one is raising a child that is younger than 3 years old, and the City of Sendai cannot confirm information related to the applicant's pension enrollment. In addition, you may be required to submit a certificate of enrollment in pension.

④ Written claim

Please submit a written claim, if applicant and the eligible child are living apart from each other.

⑤ Other required documents

Other than the aforementioned documents, you might be asked to submit other additional required documents depending on your situation.

Eligibility requirements

【Eligible child for the allowance】

In general, children who are living in Japan, and have yet to graduate from junior high school (from 0 year old until the end of March after the child turned 15 years old).

【Recipient】

Those to whom any of following conditions (① to ⑤) apply and have a resident record in Sendai City are eligible to receive the subsidy.

- ① Father or mother of an eligible child whose income high enough to support the livelihood of the child. ※^{3,4} (Including foreign residents who have a resident registration in Sendai City.)
- ② A guardian of minor of an eligible child.
- ③ A designated person appointed by the parents of an eligible child, if parents of said child is living outside of Japan (appointed guardian).
- ④ A foster parent who is raising an eligible child.
- ⑤ Other than the above ① to ④, those who are supporting the livelihood of an eligible child.

※³ The person with the highest-income amongst the father, mother, or caregiver of an eligible child.

※⁴ If the parents are shown as living separately on their resident records, as a result of a divorce or being in the middle of divorce proceedings, the person who is living together with the eligible child on the resident record (same household) is the recipient.

- ◆ If an eligible child is living in a Child Welfare Facility, a person who is the representatives of the facility is the recipient. If the eligible child is being raised by a foster parent, the foster parent is the recipient.
- ◆ Those who are evacuating to Sendai City without changing their resident records from other municipalities, due to reasoning of domestic violence (spousal violence, etc.), please conduct individual consultations at the

service counter.

- ◆ In order to receive the allowance, there are income conditions for the person with income high enough to support the livelihood of the child. Please check the details of “Amount of allowance”.

Pay days, amount of allowance

【Pay Days】

The City of Sendai generally pay the Child Allowance on **15 of June, October and February**.

Month of Payment	June	October	February
Eligible months of allowance	February through May	June through September	October through January

- ◆ If the 15th is a bank holiday, the business day before the bank holiday is the day of payment.
- ◆ If those who are receiving the Child Allowance from Sendai City are no longer eligible for the subsidy due to moving, etc., the amount of allowance for up until the month in which the first day of ineligibility belongs in will generally be paid out in the month following the month in which the first day of ineligibility belongs in.

【Amount of allowance】

The monthly amount of allowance per child is as listed below, depending on the income of the recipient.

	Income under the income limit 【Child Allowance】		Income exceeds the income limit but does not exceed the max income cap 【Special Interim Allowance】		Income exceeds the max income cap 【Ineligible for allowance payment】			
General recipient	Younger than 3 years old (Until the birth month of when the child turns 3)		15,000 yen		For all children	5,000 yen	For all children	None
	3 years old through elementary school	For first and second born child ※ ⁵	10,000 yen					
		For third and subsequently born child ※ ⁵	15,000 yen					
	Junior high school students		10,000 yen					
Recipient (Representative of facility, foster parent, etc.)	Younger than 3 years old (Until the birth month of when the child turns 3)		15,000 yen		For certain recipients (representative of facility, foster parent, etc.), the income limit (max income cap) system does not apply.			
	3 years old through junior high school students		10,000 yen					

※⁵ The order of birth among children whose date of birth is before the end of the fiscal year in which they reach 18 years of age, who are being raised by the recipient.

- ◆ In the case that the income of a person who is supporting a child’s livelihood exceeds the income limit but does not exceed the max income cap, the amount of allowance will be 5,000 yen per month per child as they qualify for the Special Interim Allowance of the Child Allowance Act. In the case that one’s income exceeds the max income cap, the individual is ineligible for neither the Child Allowance nor the Special Interim Allowance.

Income Limit, Max Income Cap

〔Figure〕

		① Income limit	② Max income Cap
Up until May 2022 (Determined by 2020 income)	Child Allowance (10,000 yen or 15,000 yen)	Special Interim Allowance	(5,000 yen)
Starting from June 2022 (Determined by 2021 income)		Special Interim Allowance (5,000 yen)	None

Institutional reforms

Number of dependents ※ ⁶	0	1	2	3	4 or more
① Income limit (yen)	6,220,000	6,600,000	6,980,000	7,360,000	+ 380,000 yen per additional person. ※ ⁷
② Max income cap (yen)	8,580,000	8,960,000	9,340,000	9,720,000	

◆ **In the event that you became ineligible for the subsidy, you would need to reapply in the following cases.**

- In the case that your income of the fiscal year and years onward following the year in which you became ineligible to receive the Child Allowance is lower than the max income cap.
- In the case that your income of the fiscal year in which you became ineligible to receive the Child Allowance ended up being lower than the max income cap, due to reassessment of income tax, etc.

In both cases, you are required to apply within 15 days following the day on which you received the taxation notice of inhabitant tax.

(In the case of those who are exempt from paying inhabitant taxes, please immediately notify the service counters in charge, as soon as you become aware of your tax exemption.)

If you missed the application deadline, you will NOT receive subsidy for the applicable months.

- ◆ The max income cap is a newly introduced system that came into use for Child Allowance starting from June of 2022, as the result of national institutional reforms.

※⁶ Dependents, etc. is defined as a qualified spouse as well as dependents whose living expense is sustained by the same source according to the Income Tax Act, dependents, and child(ren) whose livelihood is supported by the recipient as of December 31 of the previous year (excluding dependents).

※⁷ In the case that a dependent, etc. is a spouse living within the same household who is 70 years old or older, or an elderly dependent, 440,000 yen per additional person is added on.

Income Amount Subjected to Screening

【Income Amount Subjected to Screening】

The income amount subjected to screening refers to one's remaining income after necessary expenses have been deducted from the initial amount. The classification of payment is decided by comparing the income amount subjected to screening, which is calculated using the formula below, to the income limit (max income cap).

- ◆ The Child Allowance for January through May is determined by one's income amount of the year before the previous year.
The Child Allowance for June through December is determined by one's income amount of the previous year.

【Formula for calculating one's Income Amount Subjected to Screening】

Income Amount	—	Deduction Amount	—	80,000 yen (uniform deduction)	=	Income Amount Subjected to Screening
---------------	---	------------------	---	--------------------------------	---	--------------------------------------

【List of Income Amount and Deduction Amount】

Income Amount	Deduction Amount
<p>The sum of the following incomes:</p> <ul style="list-style-type: none"> • Gross income ※⁸ • Retirement income • Timber income • Business income, etc. related to lands, etc. • Long term capital gains (lands and buildings, etc.) • Short term capital gains (lands and buildings, etc.) • Miscellaneous income, etc. related to future contracts • Interests, etc. which are applied special provisions • Dividends, etc. which are applied special provisions • Interests which are applied conventions • Dividends, etc. which are applied conventions 	<p>The sum of the following deductions:</p> <ul style="list-style-type: none"> • Casualty loss deduction • Medical expense deduction • Deduction for small enterprise-based mutual aid premiums and other similar payments • Disability deduction 270,000 yen (Special 400,000 yen) • Single-parent deduction 350,000 yen • Widow deduction 270,000 yen • Working student deduction 270,000 yen

※⁸ The sum of salary income, business income, interest income, dividend income, real property income, occasional income, miscellaneous income and capital gains (excluding income related to lands and buildings, etc.). In the event that one has salary income or miscellaneous income (limited to incomes that are subjected to public pension, etc.), the left over amount after 100,000 yen has been deducted from the total sum.

In the Case that a Notification Form is required

In case of the following situation, please submit a notification form to the service counters at the Ward Offices or General Branches. You can obtain a copy of the form at the service counters or download it from the official website of the City of Sendai.

- ◆ When the address or name of the recipient, their spouse or the eligible child has been changed.
- ◆ When the number of children that the recipient is raising increased or decreased, due to childbirth, adoption or no longer raising a child, etc.
- ◆ When the recipient moved out of Sendai City, including moving abroad, or is no longer the guardian of the eligible child.
- ◆ When the recipient has married, divorced or died.
- ◆ When there is a change in the person with income high enough to support the livelihood of the child due to reasons such as marriage, etc., and a change in the name associated with the bank account to which the Child Allowance is being deposited into is needed.
- ◆ When the recipient becomes or ceases to be a public servant.
- ◆ When a recipient who is raising a child younger than 3 years old switches to another pension plan (E.g. National Pension ⇔ Employee's Pension).
- ◆ When a child enters a Child Welfare Facility/when a child leaves a Child Welfare Facility.
- ◆ When a child is being raised by foster parents/when a child is no longer being raised by foster parents.
- ◆ When the caregiver of a child is appointed as the appointed guardian by the child's parents/when the parents who designated the caregiver returns to Japan.
- ◆ When the caregiver of a child becomes the guardian of minor/when the recipient is no longer the guardian of minor.
- ◆ When one who is recognized as a parent living with an eligible child and had been going through divorce counseling finalizes their divorce.
- ◆ When one who is recognized as a parent living with an eligible child and had been going through divorce

counseling is no longer getting a divorce.

- ※Other than the situations stated above, one might be required to submit the notification form depending on their situation.
- ※If one was late in submitting the notification, they might be unable to receive the Child Allowance or be asked to repay the funds that they received.
- ※In the event that the recipient is to move from Sendai City to another municipality, they **must submit a copy of the notification at the municipality that they are moving to within 15 days starting from the day following the scheduled date of moving.** If one was late in completing the procedures, they will not be able to receive the Child Allowance for the month that they were late in submitting the notification for.

Notification of Present Conditions

Generally speaking, submission of the Notification of Present Conditions, which is a written notification regarding one's living conditions as of June 1 of the year, every year, is no longer necessary starting from June of 2022. However, in case that the City of Sendai cannot confirm your living conditions as of June 1, you are required to submit the Notification of Present Conditions. The City will send a copy of the notification to those who are required to submit the Notification of Present Conditions around mid-June.

【Examples of those who are required to submit the Notification of Present Conditions】

- ◆ Those whose address on a resident record differs from that of Sendai City due to domestic violence such as spousal violence, etc.
- ◆ Those who are raising a child who has no family register nor resident record.
- ◆ Those who are undergoing divorce counseling and are living separately from their spouse.
- ◆ Recipients who are legal entities while being guardians of minor or representatives of facilities.
- ◆ Those who received the notification from the City of Sendai.

Service Counters (Please direct your inquiries to the following)

Service Counter in Charge		Address	TEL
Aoba Ward Office	Child-rearing and Benefit Subsection, Childcare and Benefit Section	1-5-1 Kamisugi, Aoba-ku 980-8701	022-225-7211
Miyagino Ward Office		2-12-35 Gorin, Miyagino-ku 983-8601	022-291-2111
Wakabayashi Ward Office		3-1 Hoshuninmaecho, Wakabayashi-ku 984-8601	022-282-1111
Taihaku Ward Office		3-1-15 Nagamachi-minami, Taihaku-ku 982-8601	022-247-1111
Izumi Ward Office		2-1-1 Izumi-chuo, Izumi-ku 981-3189	022-372-3111
Miyagi General Branch	Childcare and Benefit Subsection, Public Health and Welfare Section	5 Kannondo, Shimoayashi, Aoba-ku 989-3125	022-392-2111
Akiu General Branch	Welfare Subsection, Public Health and Welfare Section	45-1 Ohara, Nagafukuro, Akiu-machi, Taihaku-ku 982-0243	022-399-2111