

## About the City of Sendai's Livelihood Support Fund for Evacuees from Ukraine

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### 1. About the City of Sendai's Livelihood Support Fund for Evacuees from Ukraine

The City of Sendai is providing the Livelihood Support Fund for Evacuees from Ukraine who have entered Japan as Evacuees due to the Russian invasion of Ukraine, from Feb. 24 2022. This fund is granted from the perspective of humanitarian aid for evacuees from Ukraine living in Sendai City for them to quickly establish their livelihoods.

### 2. Eligible Recipients

Those who meet all of the following requirements (1) through (3) are eligible to apply.

**(1) Have received a valid certificate of the Evacuee from Ukraine by the Japanese Government**

**(2) Those to either A or B are applicable**

A : Have a resident register in the City of Sendai (Holders of Designated Activities residency status, etc.)

B : Those who are holders of Temporary Visitor residency status and are living in Sendai City

**(3) Have not received any funds for supporting evacuees from Ukraine from a local government in any other region**

### 3. Applicants

One person is nominated to apply on the behalf of the whole household.

### 4. Amount

The amount distributed will be the total of (1) and (2) combined.

**(1) Household base amount: 200,000 yen per household**

**(2) Household structure amount: 100,000 yen per member** (Maximum limit 300,000 yen per household.)

#### **【Calculating fund amount】**

(1) Household base amount +  $\{$ (2) Household structure amount  $\times$  number of eligible persons (Maximum limit 3 people) $\}$  = Total of fund

### **【Example of amount distributed based on household structure】**

- Household consisting of 1 person: 300,000 yen
- Household consisting of 2 people: 400,000 yen
- Household consisting of 3 or more people: 500,000 yen

### **【Points of attention】**

- Each household can only apply once.
- However, in the case that the number of household member's increases, households may apply to receive an additional amount should the member be within the stipulated maximum household member limit.

## **5. Application Period**

May 25 (Wed.), 2022 - March 31 (Fri.), 2023 (Items postmarked with the above dates accepted)

## **6. How to Apply/ Request**

### **Flow of Application/ Request**

1. Fill out (Form 1) 給付申請書(Application Form for Fund) (PDF : 418KB).  
(Please confirm the Terms and Conditions on the reverse of the form)
  2. Post or submit the application along with all required documents.
  3. (Form 3) 給付決定通知書 (見本) (Notice of Determination for Fund (Sample)) (PDF : 176KB) from the City of Sendai is delivered.
  4. Fill out (Form 4) 給付請求書(Request Form for Fund). (PDF : 170KB) .
  5. Post or submit the request along with all required documents.
  6. Fund will be deposited by the City of Sendai into the bank account specified in the request form.  
(In the case of unavoidable circumstances, the fund may be paid in cash.)
- ※Please click [here](#) if you require language support for application / request process.
- ※List of all forms can be found [here](#).

### **Documents required at time of application**

#### **In principle each person must submit the following:**

- Copy of the eligible applicant and each household members' Residence Cards or Passports.  
(Please check the reverse side of (form 1) 給付申請書(Application Form for Fund) about which side of the card to copy.)
- Copy of the eligible applicant and each household members' Certificate of the Evacuee from Ukraine ([External Link](#)) .

(This will not need to be provided if you have not yet received Certification. The City of Sendai will confirm with the Immigration Services Agency of Japan directly.)

**Things to submit for those whose residency status is Designated Activities, etc. and have a resident register in the City of Sendai**

- Copy of resident register with all household members listed (There must be no omissions of information (Excludes My Number, and resident register code.))

**Things to submit for those who are living in Sendai but still have the Temporary Visitor residency status**

- (Form 2) 居所申告書(Address Declaration Form) (PDF : 154KB)

**Documents to attach when submitting request**

**The following MUST be submitted**

- (Form 4) 給付請求書(Request Form for Fund) (PDF : 170KB)

**Things to submit for those applying to have funds deposited into a financial institute account**

- Copy of a cash card or bank book to prove bank account information (Financial institute name, branch name (and code), account type, account holder name and bank account number must all be visible)

**Things to submit for those applying to have funds deposited into a proxy's financial institute account**

- (Form 5) 委任状(Letter of Proxy) (PDF : 102KB)
- Copy of an official photographic identification of the proxy (Driver license, residence card, My Number Card, etc.)

**Place of Submission**

International Relations and Planning Section, City of Sendai

【Address】 4F, Main Building, Sendai City Hall, 3-7-1, Kokubuncho, Aoba-ku, Sendai-shi, 980-8671

【TEL】 022-214-1252

【email】 [kik002040@city.sendai.jp](mailto:kik002040@city.sendai.jp)

**Support for application and request procedures**

The Sendai Multicultural Center offers support to those in the process of applying for or requesting the livelihood support fund.

Sendai Multicultural Center

【TEL】 022-224-1919 (Foreign language support available)

【email】 [tabunka@sentia-sendai.jp](mailto:tabunka@sentia-sendai.jp)

【Hours】 9 : 00 a.m. - 5:00 p.m. Daily (Excludes end of year closures and maintenance days of the Sendai International Center)

【Address】 1F, Conference Building, Sendai International Center, Aobayama, Aoba-ku, Sendai-shi

**List of all Forms**

- (Form 1) 給付申請書(Application Form for Fund) (PDF : 418KB)
- (Form 2) 居所申告書(Address Declaration Form ) (PDF : 154KB)
- (Form 3) 給付決定通知書 (見本) (Notice of Determination for Fund (Sample)) (PDF : 176KB)
- (Form 4) 給付請求書(Request Form for Fund) (PDF : 170KB)
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