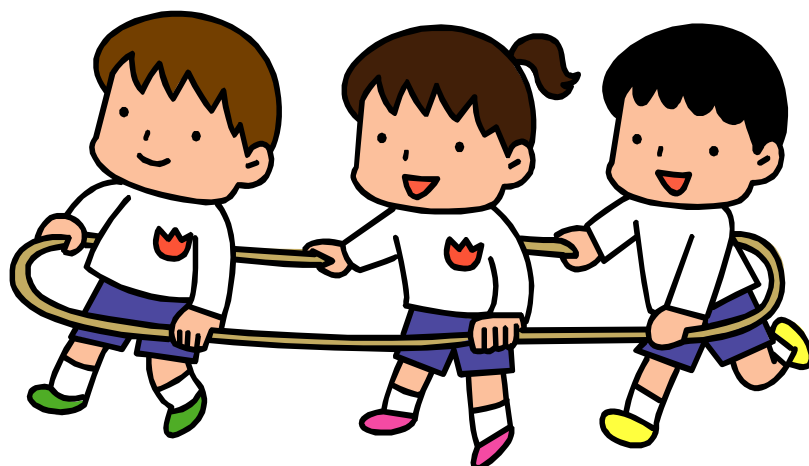


# FY 2016 Application Guide for Childcare Facilities and Services

This is the FY 2016 application guide for Sendai City childcare facilities and services. Please read it thoroughly before applying to childcare facilities and services.



## Contact information for inquiries and applications

- Sendai City Aoba Ward Office Home Health Section, Child and Family Subsection  
1-5-1 Kamisugi, Aoba-ku 980-8701 Tel. 022-225-7211 (Ext. 6763)
- Sendai City Miyagino Ward Office Home Health Section, Child and Family Subsection  
2-12-35 Gorin, Miyagino-ku 983-8601 Tel. 022-291-2111 (Ext. 6763)
- Sendai City Wakabayashi Ward Office Home Health Section, Child and Family Subsection  
3-1 Hoshunin-mae-cho, Wakabayashi-ku 984-8601 Tel. 022-282-1111 (Ext. 6763)
- Sendai City Taihaku Ward Office Home Health Section, Child and Family Subsection  
3-1-15 Nagamachi-minami, Taihaku-ku 982-8601 Tel. 022-247-1111 (Ext. 6763)
- Sendai City Izumi Ward Office Home Health Section, Child and Family Subsection  
2-1-1 Izumi-chuo, Izumi-ku 981-3189 Tel. 022-372-3111 (Ext. 6763)

## Information on individual childcare facilities and services

- A directory of childcare facilities and services in Sendai is available at the Home Health Section of each ward office and the Public Health and Welfare Section of the Miyagi General Branch Office. It contains detailed information about childcare facilities and services in Sendai, such as information on buildings and equipment, daily schedules, annual calendars of events, eligible ages for enrollment, locations, and more.
- You can also visit the following website for more detailed information on childcare facilities and services:
  - Sendai City Official Website Kurashi-no-gaido (暮らしのガイド) > Kosodate (子育て)  
<http://www.city.sendai.jp/fukushi/kosodate/index.html> (Japanese only)
- If you would like to visit and observe a childcare facility or service, please contact the facility or service directly.

## Other information on childcare facilities and services (for reference)

In addition to childcare facilities and services eligible for use under the new system, Sendai nursery rooms, unlicensed childcare facilities, and other facilities also exist. Childcare services are also available at kindergartens. For details, please see the above website.

## **1. Childcare facilities and services**

In Sendai City, eligible childcare facilities and services are nursery schools, center for early childhood education and care (nursery school only), home-like childcare service (nursery mothers), small-scale childcare service, and childcare facilities for company employees (which have openings for neighborhood children). Each facility and service has different characteristics and conditions like ages accepted. For detailed information on childcare facilities and services, please see the List of Childcare Facilities and Services. **Before applying to a facility or service, please tour the facility, confirm that you will be able to commute to and from the facility, and learn about the facility's practices and policies as well as school lunch especially for children who have allergies.**

- ※ If you wish to enroll a child 3 years old or older in the kindergarten of a Center for Early Childhood Education and Care, please apply to the facility directly.
- ※ **If you return to your hometown to give birth and wish to enroll your child in a childcare facility or service in another municipality, you may be eligible for Regional Admission. Please inquire at the Home Health Section of your local ward office.**
- ※ Nursery Schools and Center for Early Childhood Education and Care (nursery school only) are eligible to use for preschool children. Home-like childcare service (nursery mothers), Small-scale childcare service, and Childcare Facilities for Company Employees (opening for neighborhood children) are eligible to use until the end of fiscal year in which your child turns 3 years old. The forementioned eligibility may be different in each facility and service. Please the List of Childcare Facilities and Services.

## **2. Certification of Need for Childcare**

In order to use childcare facilities and services, you must obtain Certification of Need for Childcare (hereafter, "Childcare Certification"). If parents in Sendai are unable to look after their children for any of the following reasons, they can receive Childcare Certification and will be issued a certificate by the City.

### **(1) Reasons for Childcare Certification**

1. You are working 64 hours or more per month (includes self-employment, night shift, and working from home).
  - ※ If you are on childcare leave, you must resume work within two months of beginning to use a childcare facility or service.
  - ※ You must not be working without pay (ex. volunteer activities, subsistence farming, neighborhood association officer)
2. You are pregnant or have just given birth, and cannot look after your other children.
  - ※ The period of Childcare Certification is limited to the times childcare is necessary within the period from eight weeks before giving birth to eight weeks after giving birth.
3. You become ill, are injured, or have a mental or physical disability.
4. You are providing care for other relatives in your home.
5. You are recovering from a disaster such as a fire, storm, flood, or earthquake.
6. You are searching for a job. (Includes job searches that begin after you begin to use childcare facilities or services.)
  - ※ The period of Childcare Certification is up to three months. The period may be extended once you begin work.
7. You are attending school over 64 hours a month. (Includes studying, work training, etc.)
8. You are absolutely unable to look after your children for other reasons similar to those above.

Important:

**After receiving Childcare Certification, or even after beginning to use childcare facilities or services, if the above conditions cease to apply to you, you will no longer be able to use childcare facilities or services.**

### **(2) Number of hours that childcare is needed**

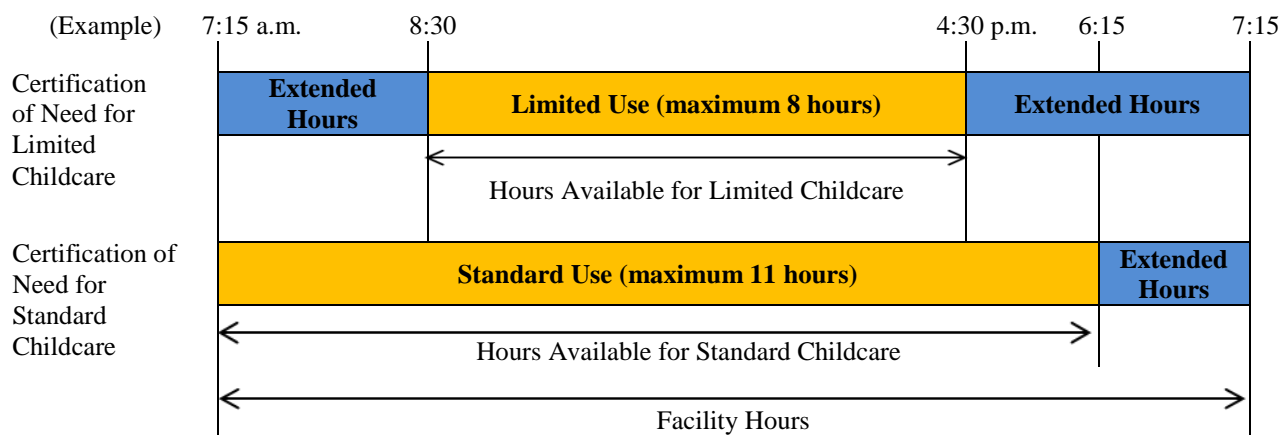
If you receive Childcare Certification, **you will receive certification for the number of hours that you require childcare based on your working hours, commuting time, etc..**

There are two types of certification of the hours when childcare is needed: **Certification of Need for Standard Childcare** and **Certification of Need for Limited Childcare**. The City of Sendai will determine the type of certification for each household based on the number of hours that the household needs childcare.

Each facility and service has set hours for standard childcare (maximum 11 hours) and limited childcare (maximum 8 hours), so in principle you will be able to use childcare services based upon your needs during these hours. If you require childcare outside of these hours, you will be required to pay an extra fee for extended hours.

**Each childcare facility and service has its own hours of availability. For details, please see the List of Childcare Facilities and Services.**

Childcare Facility/Service Hours of Availability **※The hours shown are an example for a public nursery school. Hours vary by facility/service.**



- ※ In principle, you may use each facility or service based on your needs during its available hours.
- ※ You cannot simply use the facility for 8 or 11 hours from your arrival without incurring additional fees.
- ※ **If you use the facility beyond the hours for which you have certification, you must pay a fee for extended hours.**

### **3. Childcare fees**

#### **(1) How childcare fees are determined**

Fees for using childcare facilities or services are listed in a chart (separate from this document). These fees are determined based on the total of the local inhabitant taxes paid by the child’s father, mother, and grandparents or other relatives living in the same home (in the event that they are supporting the family). The amount of taxes for the purpose of determining childcare fees is the amount before applying deductions for dividends, special circumstances such as home loans, donations, foreign taxes, taxes on dividends, or taxes on transferred gains such as stocks.

- ※ **Childcare fees for April-August 2016 will be determined based on 2015 local inhabitant taxes, and childcare fees for September 2016-March 2017 will be determined based on 2016 local inhabitant taxes.**
- ※ In the event we are unable to confirm your status of inhabitant taxes due to your failure to file taxes or submit the requested documents, your childcare fees will be assessed in the highest applicable bracket.
- ※ If you experience a disaster, lose your job (except if you quit for personal reasons), are an unmarried single parent household not receiving widow(er) deductions, or are deemed to have other special circumstances that make it necessary, you may be eligible for reduction of or exemption from childcare fees.

#### **(2) Payment of childcare fees**

For nursery schools: When your child enters nursery school, **fees will be deducted from your bank account** each month. The deadline for paying fees (the day on which fees will be deducted from your account) is the last day of each month (or the next business day in the event that the last day of the month falls on a weekend or holiday).

For Centers for Early Childhood Education and Care, Home-like Childcare Services (Nursery Mothers), Small-Scale Childcare Services, and childcare facilities for company employees (which have openings for neighborhood children): If you use these facilities and services, you will pay childcare fees directly to the facility or service.

- ※ Depending on the facility or service, you may need to pay other fees in addition to childcare fees. For details, please inquire directly with the facility or service.
- ※ Childcare fees go toward the salaries of childcare workers, your child's lunch, and the management of the facility, among other costs. For the sake of maintaining these things, as well, please be sure to pay your fees by the deadline. **If you fail to pay your fees by the deadline, we may conduct an investigation of and seize your salary, savings, real estate, or other property.**

#### **4. The application and enrollment process**

##### **(1) Where to apply and application period**

Apply at any time to the Home Health Section of the ward office with jurisdiction over your first-choice childcare facility or service. For childcare facilities and services within Aoba Ward Office, applications are also accepted at the Health and Welfare Section of Miyagi General Branch Office, but review of applications is conducted at the Home Health Section of Aoba Ward Office.

\*Applications are not accepted if you fail to submit all the required documents by the deadline. If you wish to change or add facilities or services to your choice of enrollment, please also notify the ward office where you submitted your application by the deadline.

【Application Period for April 1, 2016】

**The application period for April 1, 2016 enrollment is November 9, 2015 (Mon.)-December 9, 2015 (Wed.). Please be careful to remember to apply.**

【Year-round Application】

The following is the Application Period for rolling year-round application.

**If you wish to use the facilities and services from 1<sup>st</sup> day of the month, (except April 1<sup>st</sup>) apply by 5<sup>th</sup> of the preceding month. If you wish to use the facilities and services from 16<sup>th</sup> day of the month, apply by the 20<sup>th</sup> of the preceding month.**

\*If the deadline falls into Saturday, Sunday and National Holiday, the deadline is the preceding business day.

##### **(2) How to apply**

Fill out and submit the Application Form for Childcare Certification/Use of Childcare Facilities and Services with the required documents attached. We request that the child's guardian submit the form, as we will ask questions about the household's circumstances to be used in determining Childcare Certification and assignment to a facility or service.

##### **(3) Documents to be submitted with the application form**

- ① Documents proving the need for childcare
- ② Documents proving the household's and child's circumstances
- ③ Tax Status Documentation

**Required documents can vary depending on the household's circumstances. Please see the page 8 for more details.**

Please note:

- **In principle, documents proving the need for childcare only need to be submitted for the child's father and mother (you can apply without submitting documents for other relatives living in the same household). However, if the child's grandparents live in the same household and are under 65 years old, and if you do not submit documents proving that they cannot look after the child, you will be assigned a lower priority for admission to your desired facility or service.**

- Persons living together are considered to be members of the same household even if they have separate Residence Records.

- Even after beginning to use childcare facilities or services, you will be required to periodically submit documents proving a need for childcare.

- Please be aware that we may contact your employer to confirm the information on your Certificate of Employment.

• If the child’s father and mother live separately due to work, they must each submit the documents necessary for application. The parents’ combined local inhabitant taxes will be used to determine childcare fees.

### **5. If the information on your application changes**

If the information on your application form or attached documents (address, work circumstances, household circumstances, etc.) changes, please contact the Home Health Section of the ward office to which you applied. If you start a new job or switch jobs, please submit a Certificate of Employment. After you have been assigned to a childcare facility or service, if it is confirmed that there is a discrepancy between the information on your application and the actual circumstances of your household and need for childcare, your assignment may be revoked.

**Be sure to contact us if you wish to change or withdraw your request to use a facility or service.**

※ If your address, work circumstances, or household circumstances change after you begin using a childcare facility or service, please submit a Notification of Change in Family Circumstances along with the necessary documents to the facility or service immediately.

### **6. Criteria for enrollment priority**

If a child facility or service receives more applications than the number of spaces available, children in the greatest need of care will be given first priority for admission. Priority for admission is determined using the following criteria which takes into account the need for childcare and the household circumstances.

**(1) Priority Standard Index on Admission for Childcare Facilities and Services**

The following chart is criteria for enrollment priority of childcare facilities and services which shows the parents’ working condition using an index based on the number of working days and hours.

The highest point of this standard index is 10 and it is based on the following chart with the standard points given to each parent.

Household (Guardians’) Circumstances				Standard Index
<b>Employed persons</b> ※You must work 64 hours or more per month.	5 days or more per week (If you work in shifts, you must work 20 days or more per month.)	Working hours per day	7 hours or more	<b>10</b>
			6 hour or more	<b>9</b>
			5 hours or more	<b>8</b>
			4 hours or more	<b>7</b>
			Less than 4 hours	<b>6</b>
	4 days or more per week (If you work in shifts, you must work 16 days or more per month.)	Working hours per day	7 hours or more	<b>8</b>
			6 hours or more	<b>7</b>
			5 hours or more	<b>6</b>
			4 hours or more	<b>5</b>
	3 days or less per week (If you work in shifts, you must work 15 days or more per month.)	Working hours per day	7 hours or more	<b>6</b>
6 hours or more			<b>5</b>	
You work 64 hours or more per month but only work less than the above hours per day.				<b>4</b>
<b>Self-employed persons</b> ※You must work 64 hours	<b>Business owners</b>	Working hours per day	7 hours or more	<b>9</b>
			6 hours or more	<b>8</b>
			5 hours or more	<b>7</b>
			4 hours or more	<b>6</b>

or more per month.				Less than 4 hours	<b>5</b>	
		4 days or more per day (If you work in shifts, you must work 16 days or more per month.)	Working hours per day	7 hours or more	<b>7</b>	
				6 hours or more	<b>6</b>	
				5 hours or more	<b>5</b>	
		3 days or less per day (If you work in shifts, you must work 15 days or less per month.)	Working hours per day	7 hours or more	<b>5</b>	
	You work 64 hours or more per month but only work less than the above hours per day.				<b>4</b>	
	Family employee (Note 1)	5 days or more per month (If you work in shifts, you must work 20 days or more per month.)	Working hours per day	7 hours or more	<b>8</b>	
				6 hours or more	<b>7</b>	
				5 hours or more	<b>6</b>	
				4 hours or more	<b>5</b>	
		4 days or more per week (If you work in shifts, you must work 16 days or more per month.)	Working hours per day	7 hours or more	<b>6</b>	
	You work 64 hours or more per month but only work less than the above days and hours per day.				<b>4</b>	
	Additional (Note 2)	Due to jobs related to handling hazardous materials including large machinery, powerful drugs, fire, blades etc.), you are unable to look after your child during your own working hours.				<b>2</b>
		In cases where your office is not located on the same premises as your house or adjacent area. (Including outside work)				<b>1</b>
Side Business (If you earn 50,000 yen or more per month, you can apply in the “family employee” category. ) ※ You work 64 hours or more per month but only work less than the above days and hours per week.					<b>4</b>	
Giving birth to a child (within 8 weeks before and after the due date)					<b>8</b>	
<b>Household (Guardians’) Circumstances</b>					<b>Standard Index</b>	
Illness and others	Inpatients	Up to one month and beyond			<b>10</b>	
		More than 2 weeks but less than one month			<b>8</b>	
	Outpatients	4 days or more per week			<b>6</b>	
	Home healthcare	Bedridden, infectious disease			<b>10</b>	
		Difficult to manage daily life without someone’s help			<b>8</b>	
		Home healthcare (You are able to care for yourself even if some exercises or outings are restricted.)			<b>6</b>	
	Disability	Requires nursing care (Classified as approx. level 1 and 2, or level A)			<b>10</b>	
		Difficult to provide childcare (Classified as approx. level 3 or level A)			<b>7</b>	
		Cases like the ones above (Classified as level 4 and lower)			<b>4</b>	
Homecare/Nursing care/ Hospital visit/Nursing care facility visit/Chaperon for hospitalized family member  ※You must engage in the above duties at least 64 hours or more per month.		5 Days or More Per Week	Time required: 7 hours per day		<b>10</b>	
			Time required: 4 hours per day		<b>7</b>	
		4 Days or More Per Week	Time required: 7 hours per day		<b>8</b>	
			Time required: 4 hours per day		<b>5</b>	
		You provide nursing care or home care 64 hours or more per month but only work less than the above hours per day.			<b>4</b>	

Disasters (You are unable to provide childcare due to the reconstruction of your damaged housing by fire etc., and other disaster reconstruction.)				<b>10</b>
Seeking Employment				<b>3</b>
Enrollment in regular schools, technical schools, and others  ※You must go to school 64 hours or more per month.	5 days or more per week (If your school hours are not fixed, 20 days or more per month.)	School Hours Per Day	7 hours and more	<b>9</b>
			6 hours and more	<b>8</b>
			5 hours and more	<b>7</b>
			4 hours and more	<b>6</b>
			Less than 4 hours	<b>5</b>
	4 days or more per week (If your school hours are not fixed, 16 days or more per month.)	School Hours Per Day	7 hours and more	<b>7</b>
			6 hours and more	<b>6</b>
			5 hours and more	<b>5</b>
	3 days or more per week (If your school hours are not fixed, 15 days or less per month.)	School Hours Per Day	7 hours and more	<b>5</b>
			You go to school 64 hours and more, but school hours per day does not reach the above hours.	<b>4</b>
Absence of Parents (death, divorce, job transfer without family, missing, imprisonment, etc.)				<b>10</b>
Other (Similar to the above criteria)				<b>3~10</b>

Note 1: Both parents are self-employed for same business, only one person can be considered as business owner and another person as family employee.

Note 2: Depending on business type of self-employed parent, you may get additional point(s). However, the points are dependent on the amount of days and hours worked by the parent and the Standard Index System and shall not exceed 10 even with adding extra points from the Adjustment Index.

※If your work hours are not fixed, working hours are calculated on average.

(2) “Adjustment Index” on the child’s household circumstances

“Adjustment Index” is to indicate points added or subtracted to or from the standard index depending on the child’s household circumstances such as financial or support situation.

Household Circumstances, Etc.		Adjustment Index
Low-income households	Households on welfare, Inhabitant Tax exempted households	<b>2</b>
	Household facing on extreme financial difficulties	<b>4</b>
In case the child’s grandparents live in the same household and are under 65 years old, are able to help child-rearing		<b>- 1</b>
Single parent (Single mother households, Single father households, or similar to those circumstances)		<b>3</b>
The child’s siblings enrollment circumstances (At the time of application, in case the child’s sibling(s) is(are) using Nursery school, Center for Early Childhood Education and Care(nursery school only), and area-based childcare services, or also applying for using any of the fore-mentioned facilities or services)		<b>3</b>
Reapplication for the child who had stopped using childcare facilities or services due to their mother’s maternity leave from work		<b>4</b>
In case the primary income earner of the child(ren) (Note 3) is searching for a job due to bankruptcy or being laid off etc. (Within 6 months from the day of the event that is directly related to losing the income)		<b>2</b>

In case your child finishes a nursery school which only accepts younger than 3 years old children or is an area-based child care facility (Note 4) and service which does not have any affiliated facilities that accept 3 years old and older children, and you wish to continue using childcare facilities or services starting from April 1 of the following year when the child turns 3 years old.	10
Special circumstances such as child abuse that can be considered adjustment to index is necessary	1 ~ 10

Note 3 : Primary income earner of the child(ren) means a single parent

- ※ You are only applicable for one of the two categories of the “Low income households”
- ※ You are only applicable for either of “Sibling enrollment circumstances” or “Reapplication for the child who had stopped using childcare facilities or services due to their mother’s maternity leave from work.”
- ※ In the event we are unable to confirm your status of inhabitant taxes due to your failure to file a tax or submit the requested document, you are not applicable for “Low income households”

Note 4: Area-based child care facilities and services is a collective term for home-like childcare services (nursery mothers), small-scale childcare services, and childcare facilities for company employees.

### (3) Priority adjustment in cases where the index assigned to you is the same as other applicants

**The following is criteria for enrollment priority in cases where the Standard Index and Adjustment Index assigned to you is the same as other applicants.**

1	If your assigned Standard Index is higher
2	If you are applicable for “Low income household” in adjustment index category (more priority is given to households which are assigned 4 points)
3	If both of the child’s parents or one parent is (are) absent from home due to job transfer away from home and other reasons (except household which additional point for “single parent” in the adjustment index category is applied)
4	If you have already started working and are using uncertified childcare facilities or temporary childcare facilities etc.
5	If your application for using childcare facilities or services within this FY has accepted but not declined (except declining due to unavoidable reasons)
6	If total household income is low

※In the event we are unable to confirm your status of Inhabitant Taxes due to your failure to file a tax or submit the requested documents, you will be assigned a lower Adjustment Index.

If your child falls under the following category, we will give priority for admission.

- Child who requires disability childcare
- Child who has been using childcare facilities or services which is subject to a new system but, keeps using the facility or service.
- The changes in your child’s status of certification from category 1 to 2.

## **7. Life at childcare facilities and services**

### ◎Childcare facilities’ and services’ hours

- In principle, you may use a childcare facility or service when it is necessary due to your work (including commuting and overtime), illness or other circumstances.
- Consult with the facility or service about your working hours and commuting times and decide the times you will drop off and pick up your child before you begin using the facility or service.

### ◎Adjustment to childcare



Nursery schools and other childcare facilities and services are places where children spend their time in groups. When children enter childcare, this change in environment has a profound effect on them both physically and mentally. For this reason, it is sometimes difficult for children to spend an entire day at the facility or service right from the beginning. Hours are gradually increased until the child can handle an entire day. (Every child is different, so the amount of time necessary to adjust to spending an entire day at a facility or service varies.)

### ◎Absence from childcare facility or service

You are asked to pay childcare fees during the period of time when your child is absent from the childcare facility or service if the absence is due to personal reasons. Basically, your child is asked to leave the facility if they are absent from the facility for over two months.

### ◎Class composition

Class composition is determined by each facility or service. Classes are not always determined by age; there are also mixed-age classes.

### <<Documents needed to apply>>

- ※ If you are applying for two or more children at once, you may attach just one set of the documents listed under 1 and 3.
- ※ The documents needed to apply vary by household. Please confirm the necessary documents with your ward office in advance.
- ※ Even if they have a separate Resident Record, grandparents and other relatives living with you are considered part of the household.
- ※ Documents marked with a (\*) require the use of official forms. You can obtain these forms from your ward office or Sendai City's website at:  
[http://www.city.sendai.jp/fukushi/kosodate/hoikusho/1215094\\_1663.html](http://www.city.sendai.jp/fukushi/kosodate/hoikusho/1215094_1663.html)

### 1. Documents proving the need for childcare

If grandparents under the age of 65 are living with you, in addition to documents for the child's father and mother, please also submit documents for each grandparent proving a need for childcare. (You can apply without these documents, but you will be given a lower priority for admission to your desired facility or service.)

- (1) Employed persons (including persons who will begin work before childcare begins): **Certificate of Employment** (\*) (Father, mother, grandfather, grandmother)
- (2) Self-employed persons (business, farming): **Business Situation Declaration** (\*) (Father, mother, grandfather, grandmother)
- (3) Pregnant women or those who have recently given birth: **Copy of Maternal and Child Health Handbook (with the mother's name and due date filled in)** (Mother)
- (4) Persons who are ill, injured, or have mental or physical disabilities: **Copy of Medical Certificate or Disability Certificate** (Father, mother, grandfather, grandmother)
- (5) Persons who are providing care for other relatives in your home: **Copy of Medical Certificate or Nursing Insurance Certificate** and Nursing Care Status Declaration (\*) (Father, mother, grandfather, grandmother)
- (6) Persons seeking employment: **Job Search Status Declaration** (\*) (Father, mother, grandfather, grandmother)
- (7) Students: **Certificate of Enrollment and School Attendance Declaration** (\*) (Father, mother, grandfather, grandmother)
- (8) Other persons who absolutely cannot look after the child: ( ) (Father, mother, grandfather, grandmother)

### 2. Documents proving the circumstances of the household and child

- Declaration of Family Circumstances (\*)
- (For persons who are not registered as residents of Sendai City at the time of application) Health insurance card or other document confirming the child's date of birth

- Childrearing Allowance Certificate or Certificate of All Present Matters on Family Registration (only for single parents)

### 3. Documents necessary to determine childcare fees and enrollment priority

Please submit documents for the child's father and mother, and, if they live with you, the child's grandfather and grandmother or other relatives. (Tax certificates are required even for grandparents over the age of 65.)

- (1) Persons receiving welfare: Copy of Welfare Certificate
- (2) Persons who pay inhabitant taxes to the City of Sendai: No documents necessary
- (3) Persons who do not pay inhabitant taxes to the City of Sendai (moved from another city or were transferred for work):
- I Documents necessary to determine childcare fees for April-August 2016 (please submit one of the following items):
- 2015 Inhabitant Tax (Exemption) Certificate (taxes paid for 2014) (※) (Father, mother, grandfather, grandmother)
  - 2015 Inhabitant Tax Special Collection Notice (Employed persons) (Father, mother, grandfather, grandmother)
  - 2015 Inhabitant Tax Statement (Self-employed persons) (Father, mother, grandfather, grandmother)
- II Documents necessary to determine childcare fees for September 2016-March 2017 (please submit one of the following items) ※To be submitted beginning in June
- 2016 Inhabitant Tax (Exemption) Certificate (taxes paid for 2015) (※) (Father, mother, grandfather, grandmother)
  - 2016 Inhabitant Tax Special Collection Notice (Employed persons) (Father, mother, grandfather, grandmother)
  - 2016 Inhabitant Tax Statement (Self-employed persons) (Father, mother, grandfather, grandmother)
- ※ Inhabitant Tax (Exemption) Certificates are issued by the municipality in which you were registered as a resident on January 1 of the year in question.
- ※ Please make sure your certificate states your **income, deductions, and amount of taxes.**
- ※ Those who wish to start using childcare facilities or services after September 1, 2016, and those who are on a waiting list and still wish to apply for use of childcare facilities or services after September 1, 2016, please submit the one of above ② documents in July or later.
- ※ Those who are single households, have a disability certificate, are receiving special child-rearing allowance or disability basic benefit, etc, submit documents which proves the above status, the facility fees may be reduced. Please Inquire at the Home Health Section of your local ward office.