

# Information about Special Cash Payment

## “*Tokubetsu Teigaku Kyufukin*”

### <Eligible Person>

- Those registered in Sendai City’s Basic Resident Register as of April 27, 2020.
  - ※ Those who satisfy the following condition are also eligible; removed yourself from a Basic Resident Register before April 27, 2020, but still lived in Japan as of April 27, 2020, and registered residency in Sendai after April 28, 2020.
  - ※ Victims of domestic violence who fled their home and were unable to register their address in Sendai before April 27, 2020, can apply to receive the payment by submitting the request document and making necessary procedures.
  - ※ Non-Japanese residents are also eligible if they are registered in Sendai City’s Basic Resident Register.

### <Payment Amount>

- 100,000 yen per household member (one time only)  
(Household members who are registered in the same Resident Register)

### <How to Apply>

- The Special Cash Payment Application Form will arrive at households between approximately May 26 and June 12.

Fill out the Special Cash Payment Application Form with relevant information such as the bank account number for the transfer, and send it in the enclosed return envelope together with the required documents.

#### (Required Documents)

- Special Cash Payment Application Form
- Copy of an identity verification document (ex. copy of Residence Card)
- Copy of a bankbook for transfer account or cash card  
(Showing the name of financial institution, account number, and the name of account holder)

### <Application Deadline>

- August 26, 2020

<Enquiries for Special Cash Payment>

● Special Cash Payment Scheme Designated Phone Number

022-302-6434

【Hours】

<Weekdays> 8:30a.m. - 7:00p.m

<Weekends> 8:30a.m. - 5:00p.m.

※ Weekends Hours end June 21, 2020.

【Languages Available】

<Weekdays>

English, Japanese, Chinese, Korean, Vietnamese, Nepali, Portuguese, Spanish, Thai,  
Russian, Tagalog, Hindi, Indonesian

<Weekends>

English, Japanese, Chinese, Korean, Vietnamese, Nepali

# How to Fill Out the Application Form

特別定額給付金申請書

(あて先) 仙台市長  
(令和2年4月27日時点の住民票所在市区町村)  
 私は、裏面記載の同意事項に同意のうえ「特別定額給付金」を申請します。

申請書はすべて消えないペンで記入してください。

**① 世帯主(申請者)** ※世帯主氏名を世帯主本人が自署した場合押印は不要です。

氏名	フリガナ _____ (2)	印	申請日 (1) 年 月 日
住所	_____ (4)		
			電話番号 ( ) (3) -

※ Please use non-erasable pen.

- (1) Write the date of application. (Ex.) May 30, 2020
- (2) Write the name of the head of household (applicant) as same as written on the Residence Card. (Ex.) SENDAI TARO  
 Write the applicant's name in *Katakana* above their name. (Ex.) センダイ タロウ  
*Hanko* seal is not required if the head of household writes their name.
- (3) Write the applicant's phone number which can be reached anytime. (Ex.) (022)-123-4567
- (4) The applicant's address is already printed here. Please ensure that the address is correct.

**② 給付対象者** (記載に誤りがあれば、朱書きで訂正してください)

	氏名	続柄	生年月日	
1	(5)			希望しない
2				希望しない
3				希望しない
4				希望しない
5				希望しない
6				(6) 希望しない
7				希望しない
8				希望しない
9				希望しない
10				希望しない
11				希望しない

特別定額給付金を希望されない方は○で囲んでください

※ If there are any mistakes, please correct them with a red pen.

- (5) Names, relationship to the head of household, and the date of birth of all the eligible household members who receive the payment were already printed, so please ensure that these are correct.
- (6) If any of the household members do not wish to receive the payment, please circle “希望しない (I do not wish to receive it)” in the box beside their name.  
 If wishing to receive the payment, it is unnecessary to write anything.

### ③ 受取方法

希望する受取方法(下記の①～②)のチェック欄に☐レ点チェックを記入して、必要事項を御記入ください。  
指定する口座は世帯主又はその代理人の口座に限ります。

① 金融機関へ振込 (「指定口座」又は「ゆうちょ銀行」欄のどちらか一方のみに記入してください。)

指定口座	金融機関名	A			支店名	B		
	支店番号	C			預金種別	普通 D 当座		
	口座番号(右づめ)						E	
口座名義人(カタカナで記入)						F		

ゆうちょ銀行	世帯主の口座名義人 (カタカナで記入)	a					
	種別	記号 (6桁目がある場合は、※欄にご記入ください。)	通帳番号			番号	
	普通	1 b 0	c			1	

※ゆうちょ銀行を指定された場合は、「振込用の店名・店番・口座番号(7桁)」「通帳見開き下部に記載」をご記入ください。

② 申請書を窓口で提出し、後日受取り (申請書の返送はせずに専用ダイヤルにお電話ください。)  
(金融機関の口座がない方や金融機関から著しく離れた場所に住んでいる方が対象となります。)

#### (7) Receiving Method

Please put a tick in the box of the method you would like to receive the payment.

If you wish to receive the payment by bank transfer, put a tick in the box next to 「①金融機関へ振込」.

If you wish to submit the application in person and receive the cash payment at a later date, put a tick in the box next to 「②申請書を窓口で提出し、後日受け取り」 (in this case, please call the designated phone number at **022-3022-6434** and do not mail the application. This is an option for those who do not have bank account, or who live far away from their nearest financial institution.).

(8) If you choose 「①金融機関へ振込」 (bank transfer), please choose either 「指定口座」(general bank) or 「ゆうちょ銀行」 (Japan Post Bank) and write the account information. The designated bank account should be limited to that of the head of household or of a representative.

<If you choose 「指定口座」 (general bank)>

A Write the name of financial institution and circle the type of bank (Ex.) 七十七  1. 銀行

【Type of Financial Institution】

1. 銀行 = Bank 2. 金庫 = Deposit Bank 3. 信組 = Community Bank 4. 信連 = JA Bank  
5. 農協 = Agricultural Cooperative 6. 漁協 = Fisheries Cooperative 7. 信漁連 = JF Marine Bank

B Write the branch name and circle the type of the branch. (Ex.) 青葉山  本・支店

【Type of Branch】

本・支店 = Main /Branch Store 本・支所 = Main/Branch Office 出張所 = Local Office

C Write the three-digit branch number. (Ex.) 123

D Circle the type of the account. (Ex.)  普通

【Type of Account】 普通 = Regular Account 当座 = Checking Account

E Write the account number aligned to the right. (Ex.) 1234567

F Write the account holder name in *Katakana*. (Ex.) センダイ タロウ

<If you choose 「ゆうちょ銀行」(Japan Post Bank)>

a Write the account holder name (head of household) in *Katakana*. (Ex.) センダイ タロウ

b Write the passbook code. (Ex.) 12340

c Write the passbook number. (Ex.) 1234567



proxy.

**【Relationship between the Head of Household and the Proxy】**

(1) 基準日時点の申請・受給対象者の属する世帯の構成員

= Any member of the household to which the applicant (recipient) belonged as of April 27, 2020.

(2) 法定代理人(成年後見人、代理権が付与された保佐人、代理権が付与された補助人)

= A legal representative (it is required to submit a document to prove the relationship between the head of household and proxy.)

(3) 親族、その他の平素から申請・受給者対象者本人の身の回りの世話をを行い、市町村が特に認める者

= Relative or caregiver who normally takes care of the eligible person of the Special Cash Payment and whom the City of Sendai recognizes as a proxy (specific documents should be required). Please contact the Special Cash Payment Scheme Designated Phone Number at 022-302-6434 and ask for the required documents.

# Identity Verification Documents

## 必須 本人確認書類について

※申請書を提出される際は、次の書類をこの用紙に貼付してください。

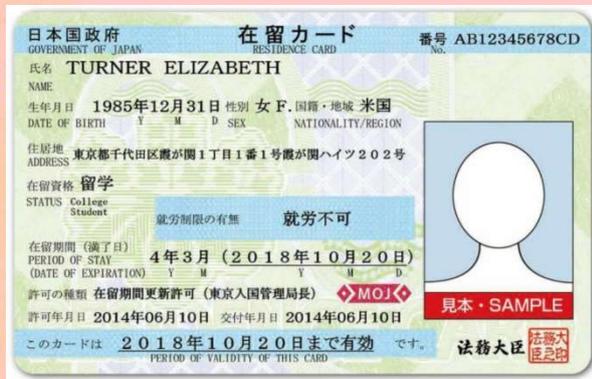
### 世帯主本人確認書類のコピー (健康保険証、運転免許証、マイナンバーカード)

※顔写真付きのマイナンバーカードを添付する場合は、番号が載っていない表面のコピーのみ添付してください。  
※外国人の方の本人確認書類は、在留カード、特別永住者証明書等のコピーも使えます。

**必ず世帯主本人確認書類のコピーを貼付してください。**

※代理申請(受給)を行う場合には、代理人の本人確認書類のコピーも併せて貼付してください。

(17)



※個人番号通知カード(紙製のものは、本申請では確認書類として使用できません。

(17) Please attach a copy of an identity verification document of the head of household such as a Residence Card. When using the Residence Card as your identity verification document, please make sure to attach copies of both sides of the card. When you apply by proxy, please also attach a copy of any form of identity verification document of the proxy.

### 【Documents which are accepted as Identity Verification Documents】

※ One of the following.

Residence Card, Special Permanent Resident Card, Health Insurance Card, Passport, My Number Card with a facial photo, Long-term Care Insurance Card, Pension Book

# Copy of Documents to Confirm the Transfer Account

## 振込口座が確認できる書類のコピー

金融機関名、支店名、預金種別、口座番号、口座名義(カナ)がわかる通帳(通帳がない場合はキャッシュカード)

下記のいずれか1つのコピーをこの用紙に貼付してください。

(18)



通帳

(ゆうちょ銀行の場合)



通帳

(ゆうちょ銀行以外の場合)



キャッシュカード

(通帳がない場合など)

必ずお名前、金融機関名、支店名(支店コード)と口座番号が確認できる面のコピーを同封してください。

※ゆうちょ銀行の場合は通帳見開きのページ全面のコピーをご同封ください。

※この用紙からはみ出しても構いません。郵送の際は折りたたんでください。

※用紙に貼りきれない場合は、確認書類をコピーした紙の裏面に世帯主・代理人の住所・氏名を記入して、同封してください。

- (18) Attach a copy of a bank book or cash card, showing the name of financial institution, branch name, account type, account number, and the name of account holder.
- ※ For the Japan Post Bank, please attach a copy of the bankbook opened showing the inner cover and first page.
  - ※ When attaching the copy to the application form, it is OK for it to not fit on the paper. If so, please fold it when putting it in the envelope.
  - ※ If the copy of the document is too big to attach in the designated frame, write the names and addresses of the head of the household and proxy on the back of the copy and put it in the envelope together with the application form.